

## JOB DESCRIPTION FOR CRICKET SCOTLAND CHILD PROTECTION OFFICER

### Responsibilities

- Lead on the effective implementation of policy and procedures throughout the sport.
- Implement the Cricket Scotland child protection policy and procedures within the national organisation.
- Encourage good practice by promoting and championing the child protection policy and procedures.
- Monitor and review the child protection policy and procedures to ensure they remain current and fit for purpose.
- Regularly report to the Cricket Scotland Board.
- Chair the Cricket Scotland Child Protection Group
- Raise awareness of the Child Protection Officer role to parents/carers, adults, and children involved in the organisation.
- Raise awareness of the Code of Conduct for working with children to parents/carers, adults and children involved in the organisation.
- Challenge behaviour that breaches the Code of Conduct.
- Ensure that children and parents are briefed in how to keep safe in sport and how to raise concerns
- Keep abreast of developments in the field of child protection by liaising with the Safeguarding in Sport service, attending relevant training or events and subscribing to the Safeguarding in Sport newsletter.
- Organise/signpost appropriate training for all adults working/volunteering with children in the organisation.
- Respond appropriately to disclosures or concerns that relate to the well-being of a child.
- Maintain confidential records of reported cases and action taken.
- Where required liaise with statutory agencies and ensure they have access to all necessary information.
- Support member clubs and their Club Child Protection Officers.

NOTE: See Appendices for template club CPO job description