

CRICKET SCOTLAND

BOARD OF CRICKET SCOTLAND HOLDINGS LIMITED (“CSHL”) STATEMENT OF PRIMARY RESPONSIBILITIES

General

1. To develop, promote and foster the game of cricket in Scotland and in particular to advance the game by encouraging the playing, coaching and officiating of cricket in all its formats involving people of all ages and whatever backgrounds in Scotland.
2. To approve the Mission, Vision, Values and Strategy for CSHL and CSL on the recommendation of the Board of CSL and receive, for noting, the annual budget for CSL set by its board.
3. To delegate to the Board of CSL the management of all matters falling within the remit of CSHL as the governing body for cricket in Scotland.
4. To review (and, where appropriate, advise the Board of CSL on) matters of policy and strategy with particular regard to cricket.
5. To ensure that the business of CSL is being properly managed by regular reviews of its activities and performance (including performance against its strategic plan and agreed key performance indicators as well as against its peers) as reported upon by the Chair and Chief Executive of CSL, and informed by the other directors of CSHL who are also on the Board of CSL.
6. To endeavour to contribute to the success of cricket in Scotland through the creation of harmonious relationships between the various clubs, associations, other stakeholders, CSHL and CSL.
7. To co-operate in ensuring that a structure is in place to establish good governance based on sound financial principles as determined by CSL.
8. To meet formally at least three times a year (with additional formal or informal meetings as required).
9. To carry on its business in compliance with the articles of association of CSHL.
10. To abide by any resolution of the members of CSHL in general meeting.

Monitoring performance and effectiveness

11. To monitor and review the performance and effectiveness of the Board, its members and its committees.
12. To ensure that the proceedings of the Board are conducted in accordance with corporate governance good practice and with the principles of public life drawn up by the Committee on Standards in Public Life as applicable in Scotland.

BOARD OF CRICKET SCOTLAND LIMITED (“CSL”) STATEMENT OF PRIMARY RESPONSIBILITIES

General

1. To support the achievement of the first two primary responsibilities of CSHL.
2. To manage the whole affairs of the game of cricket in Scotland and of CSL itself.
3. To report regularly to the Board of CSHL on the performance of and outlook for CSL.
4. To appoint the Chief Executive of CSL (including the term and conditions of such appointment and to put in place suitable arrangements for the monitoring of his/her performance) and to propose to the Board of CSHL that person for appointment as Chief Executive also of CSHL.

5. To carry on its business in compliance with the articles of association of CSL.
6. To abide by any resolution of the members of CSL in general meeting.

Strategic responsibilities

7. To set (subject to CSHL Board approval) the Mission, Vision, Values and Strategy of CSL and to ensure that these meet the legitimate interests of the stakeholders.
8. To approve and implement all necessary substantive policies (or delegate such approval, where appropriate, to the Chief Executive).
9. To manage and be responsible for all international relations pertaining to cricket in Scotland.

Financial responsibilities

10. To ensure the solvency and sustainability of CSL and to safeguard its assets.
11. To prepare, receive and/or approve (where appropriate) regular financial and other reporting in relation to CSL and CSHL including the annual report and accounts.
12. To receive, at least twice per annum, a report from the Audit Committee of CSL and CSHL.
13. To ensure the proper use of funds provided to CSL and to ensure any conditions to funding are observed.
14. To approve the annual operating plans and budgets and to ensure that these reflect the CSHL and CSL strategy.

Controls

15. To ensure that CSL operates in accordance with all Scottish, UK and EC legislation as well as international sporting body requirements as applicable.
16. To ensure that adequate systems are in place for the assessment and management of risk.
17. To receive, at least twice per annum, a report from the Risk Committee of CSL and CSHL.
18. To ensure the existence and integrity of financial and other control systems and to monitor these through the Audit Committee.
19. To ensure that appropriate arrangements are in place for the proper management of health and safety.

Monitoring performance and effectiveness

20. To monitor CSL's performance against its strategic plan and agreed key performance indicators as well as against its peers.
21. To monitor and review the performance and effectiveness of the Board, its members and its committees.
22. To ensure that the proceedings of the Board are conducted in accordance with corporate governance good practice and with the principles of public life drawn up by the Committee on Standards in Public Life as applicable in Scotland.