

## Skills Audit Template

Completing this table may help your Board / Management Committee to identify the skills you currently have and the skills you would like to gain / add to help your club to develop and thrive:

	Experience / Skill Required	Person(s) with expertise	Expertise via	Access to training / support needed?	How, and when, can this be accessed?
Club Operations	Creating a vision				
	Strategic planning				
	Completing staff appraisals				
	Staff management				
	Succession planning				
Coaches & Officials	Safeguarding, Well-Being & PVG expertise				
	Mentoring coaches				
	Creating an inclusive environment				
Facilities & Equipment	Managing an indoor facility (clubhouse)				
	Management of cricket pitches & outfield				
	Operating within HSE guidelines				
	Carrying out risk assessments				
Financial Management	Ability to produce a budget				
	Ability to keep accounts				
	Experience of handling cash / payments				
	Fundraising				
Governance	Knowledge of different legal statuses				
	Knowledge of reporting to regulatory bodies				
	Knowledge relating to employing / deploying staff				
	Knowledge of GDPR				
	Knowledge of Insurance (Employers' & Public Liability)				

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Partnerships, Marketing & Communications	PR/Marketing experience				
	Knowledge of providing an attracting offer to sponsors				
Planning & Sustainability	Experience of business planning				
The Playing Pathway	Knowledge of player development processes				
	Knowledge of playing opportunities available				
	Knowledge of providing feedback to players, parents and fellow coaches				
	Knowledge of ECB Coaches' Code of Conduct				
Other (Please add your own, which are relevant to your club – and its unique position)					

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