

Vacancy: Cricket Scotland Development Officer - East (temporary)

Background

Cricket Scotland is the governing body for the game at both performance and participation levels throughout Scotland. Our vision is to inspire Scotland to choose cricket and we do that by supporting the different forms of the game within communities, schools and over 130 clubs throughout the country.

A fast-paced organisation with big aspirations, the future of Scottish Cricket is incredibly bright, and a fantastic opportunity has arisen to join the organisation as a Development Officer for an initial six-month term to deliver Cricket Scotland's support to clubs across the East region.

The position reports into the Head Development and is primarily a home-based role.

Purpose of Role

The Development Officer will support a wide range of Cricket Scotland programmes across the region liaising with regional association, clubs and local authorities acting as a lynchpin for community engagement and driving workforce development.

Role Description

Role Title:	Development Officer – East (6 months)
Outline of Role	To be a local point of contact to deliver Cricket Scotland's support to clubs and retain and grow our cricket communities across the East region (Edinburgh, Lothians, and Borders)
Responsible to:	Head of Development
Key Liaison with:	Development Team, Regional Associations, Junior Development Groups, Clubs, Local Authority, Schools, Equality Delivery Group
Office:	This is primarily a home-based role and the successful candidate must be based in the region of work.
Hours:	Full time 37.5 hrs
1. National Programmes All Stars / Dynamos	<ul style="list-style-type: none"> • All Stars & Dynamos Champion • Compliance checks and support for club/school/community-based centres • Promotion, activator training, club support • Facilitate Local Money Can't Buy experiences (with Operations Team and Marcomms) • Provide regional data and reports as and when requested
2. Junior club cricket	<ul style="list-style-type: none"> • Support Junior Cricket Development Groups as required with the CS Junior Formats, organisation and delivery of fixtures, festivals, and events for girls and boys • Support for individual clubs as required

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	<ul style="list-style-type: none"> • Establish and support local club-school links
3. Edinburgh Sports Academy	<ul style="list-style-type: none"> • Coordinate the Sports Academy programme in conjunction with City of Edinburgh Council
4. Community Engagement (with CS Community Engagement Manager)	<ul style="list-style-type: none"> • Support modified formats of cricket to suit different lifestyles and target groups, i.e. tapeball • Support club initiatives that embrace the Sportscotland “Changing Lives” approach with a focus on communities, health, and wellbeing • Support and promote local Wicketz and Chance to Shine programmes
5. Workforce Development (with CS Workforce Development Manager)	<ul style="list-style-type: none"> • Assess local requirement for coaching courses, umpire and scorer training and volunteer training opportunities, including young people, female only and disability focussed courses • Organise local delivery of courses • Deliver Introduction to Cricket Coaching courses • Promote CSCA and CSMOA
6. Women & Girls Cricket (with CS W&G Development Manager)	<ul style="list-style-type: none"> • Provide local support to clubs starting or growing their W&G section • Facilitate local playing opportunities for women and girls • Promote CS W&G programmes, CricHIIT, Female HUBS, Wee Bash
7. Schools	<ul style="list-style-type: none"> • Provide the link between clubs and Local Authority: Community Sports Hubs, Active Schools, Sports Development, Sports Academy • Deliver cricket as part of school sports events • Promote the delivery of cricket in schools and provide advice and resources to support • Organise local school playing opportunities leading to the Schools Week of Cricket finals
8. Data and Communications and Reporting	<ul style="list-style-type: none"> • Assist Cricket Scotland in communicating with clubs and vice versa • Promote messages of equality, diversity and inclusivity and fair play as consistent with Cricket Scotland values • Reporting on activities and outcomes as agreed with and required by line manager • Cricket Scotland activities and events that require all-in participation, including meetings, conferences, matches
Projects	This job description is not to be regarded as exclusive or exhaustive. It is intended as an outline indication of the areas of activity and will be amended in the light of the changing needs of the organisation.
Working Hours	The job is a temporary role contracted from mid-March to September 2021. Due to the nature of the business, a flexible approach to working hours is to be expected.

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Background and Experience

The successful candidate should have the following skills, education, and experience:

Educational and Professional Qualifications

- A qualification in sports development, sports management, sports science, or another relevant field such as leisure and recreation or physical education (desirable)
- UKCC level 2 cricket coaching qualification or equivalent
- Full driving licence and access to transport
- Membership of PVG scheme

Previous Experience/Training

- Knowledge and understanding of cricket and/or experience of working in a cricket organisation
- Extensive experience of coaching cricket and engaging with children and young people in sport
- Previous experience of relationship building within membership or sporting organisations.
- Familiar with sporting systems and local authorities in Scotland (desirable)
- Excellent knowledge of Microsoft 365 including Microsoft Teams and Zoom

Skills

- Excellent written communications and verbal presentation skills.
- Ability to build strong internal and external relationships and deliver customer-centric solutions
- Team player with the ability to collaborate with others to meet shared objectives
- Recognizing the value that different perspectives and cultures bring to an organisation
- An ability to work to organisational deadlines and KPIs

Remuneration

The package will include a salary of £20,000 pro rata, laptop, and mobile smart phone.

Applications

Interested applicants should send a covering letter together with their CV to the Chief Executive at applicants@cricketscotland.com clearly stating the name of the role. Closing date for applications is 17:00 on Sunday 28th February 2021.

Cricket Scotland is strongly committed to the promotion of equality and diversity in its recruitment and employment practices, and to making its services as accessible as possible. We aim to be an equal opportunities employer and we are determined to ensure that no applicant or employee receives less favourable treatment on the

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grounds of age, disability, gender re-assignment, race, religion or belief, sex, sexual orientation, pregnancy and maternity, marriage and civil partnership.

As part of our work to achieve these goals, we need to collect personal data which will be handled in the strictest confidence and will only be used for statistical monitoring purposes. We would encourage you to complete our equality monitoring form which can be found [HERE](#).

Interviews for suitable candidates may take place before the closing date.

No agencies.

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United

Determined

Excellence

Dynamic

Integrity