



## **Galloway Cricket Club CIC**

### **Community Cricket Development Officer**

**35 hours per week (annualised)**

**£18,500 plus travelling expenses**

An exciting opportunity has arisen at Galloway Cricket Club to work as Community Cricket Development Officer. The appointment will be initially for one year beginning in March 2022. The main focus will be on increasing participation in sustainable programmes across Kirkcudbrightshire and Wigtownshire.

The CDO will plan, manage, develop and deliver participation programmes to attract and retain new players and volunteers from the club's target groups:

- a) Young people
- b) Women and girls
- c) Young people with disabilities
- d) Over 50s

This role requires an energetic and proactive individual to deliver across a wide range of key priorities and objectives. The ideal candidate will be a champion for diversity in sport, be able to build partnerships across a wide range of stakeholders and be skilled in engaging and motivating volunteers.

The ideal candidate would be able to demonstrate success in increasing participation and be able to apply innovative and creative thinking to the role. She or he must be a self-motivated, positive team-player with organisational skills and a willingness to learn and develop their current skill set. The successful candidate will be able to demonstrate excellent communication skills and be flexible and willing to work irregular working patterns in response to operational needs.

Applicants must have current right to reside and work in the UK.

**To apply, please send your CV and letter of application to Mrs K Hamblin, Chairperson, Galloway CC at**

**[cricketclubgalloway@gmail.com](mailto:cricketclubgalloway@gmail.com)**

**Closing date for applications is 31<sup>st</sup> December 2021**

## **Job Description**

### **Main Responsibilities**

1. To increase participation in cricketing activities within the club's target groups:
2. To develop the club's partnership with the local council, schools, community sports hubs
3. To help deliver a clear, progressive pathway for players to participate, develop and compete
4. To promote a culture of volunteer involvement within the club, including delivery/signposting of coaching and umpiring qualifications for club members.
5. To identify and explore funding streams for the growth of activities.

### **General responsibilities**

1. To attend regular meetings associated with the role.
2. To work at all times in a professional and presentable manner.
3. To pursue relevant personal development of skills and knowledge necessary for the role.
4. To work with the club's existing management and operational structure
5. To support the development of cricket and to maintain effective links with other cricket clubs, sports hubs and schools.

### **Person Specification**

#### **Qualifications**

First Aid Certificate of Attendance  
Cricket Scotland Safeguarding certificate or equivalent  
Full UK drivers Licence and access to a car for work  
Up to date PVG  
Level 2 Coaching Qualification or similar/equivalent

#### **Experience, skills and abilities**

##### **Essential:**

Good team player with a flexible approach  
Good at planning and well organised  
Able to work well in a team as well as on own  
Good IT skills including use of social media to produce marketing material  
Able to work flexibly, including unsociable hours, evenings and weekends  
Self-motivated and able to inspire and enthuse others  
Act as a positive role model for young cricketers  
Energetic, enthusiastic and a good communicator  
Willing to attend relevant training and pursue enhanced qualifications  
Experience working in the voluntary sector  
Experience working with some or all of the target groups: young people, women, over 50s and people with disabilities

##### **Desirable:**

Experience of building partnerships & networks  
Experience as a volunteer, manager, coach or leader of sports teams  
Experience of organising events  
Understanding of budgeting tools